PROJECT CHANGE OF SCOPE MANAGEMENT ADVICE

INITIATED BY: ❍ Customer ❍ EWS ❍ Other

OUTCOME: ❍ Approved ❍ Denied ❍ Resulted in New Project

Date of Consideration / Request:

Project Information

Project Name: _____

Date of Change Request: _____

Date of Initial Proposal: _____

Date of Project Initiation: _____

Assessment Information

Change of: ❍ Scope ❍ Project Plan ❍ Domain Name ❍ Hosting

Phases Affected: ❍ Design ❍ Coding ❍ Other _____

Is rework required? ❍ Yes ❍ No

Affect on Duration (+) (-) _____ hrs **Type of Resource** _____

Description of Change _____

_____

Reason for Change _____

_____

Cost of Change $ _____ **Assumed By** ❍ Customer ❍ EWS

_____ _____

Approved By **Date** **Customer Signature** **Date**

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